



ADITYA COLLEGE OF PHARMACY

(Affiliated to JNTUK, Approved by AICTE)



(ADITYA NAGAR, ADB ROAD, SURAMPALEM 533 437, E.G.Dt, Ph.9949876664, 08852-200005)

Website: www.acop.edu.in, Email: office@acop.edu.in

MINUTES OF MEETING

(2022-2023)

Date: 26-08-2022 Time: 1:15 P.M

Venue: IQAC room

The following members attended the meeting

S.No	Member	Name of the person	Designation
1.	Chairperson	Dr. K .Ravi shankar	Professor, Principal
2.	IQAC coordinator	Mrs.K.Keerthi sai	Assistant Professor
3.	Senior administrative officer	Mrs.K.Vedavati	Administrative officer
4.	Member from staff	Mrs.N.Divya	Associate Professor
5.	Member from staff	Dr.K.Rama krishna	Professor
6.	Member from staff	Mrs.B.N.B.Vaidehi	Associate Professor
7.	Member from staff	Mrs.A.Swetha	Assistant Professor
8.	Member from staff	Mrs.S.Swathi	Associate Professor
9.	Member from student	B.Sudheer	B.pharmacy

K. Keerthi Sai

K. Keerthi Sai

K. Vedavati

N. Divya

S. Swathi

A. Swetha

B. Sudheer

B. Sudheer

Agenda:

1. Discussion on NAAC work progression and submission of SSR
2. Conduction of collaborative programme for final year B.Pharmacy students

Total minutes: 30

Resolutions:

1. SSR was submitted successfully to NAAC on 16th, September 2022
2. A programme "concept and carriers of novel drug delivery systems" was conducted for final year B.pharm student students by Dr.pyla sreerama murthy, Principal of KITS college of pharmacy.

K. Keertu Sai
IQAC COORDINATOR

CO-ORDINATOR
Internal Quality Assurance Cell
Aditya College of Pharmacy
SURAMPALEM-533 437



Sreerama Murthy
PRINCIPAL

PRINCIPAL
Aditya College of Pharmacy
SURAMPALEM-533 437



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Ref : ACOP/IQAC/2022-23/2 /Circular

02-03-2023

CIRCULAR

All the members of the IQAC are hereby informed that a meeting will be held on 4th March, 2023 at 1.00 PM in the Principal chamber with the following agenda:

1. Review on success meet held for NAAC accreditation
2. To obtain quotations for advanced scientific equipment
3. Recruitment of new faculty
4. Preparation of Annual report
5. Conduction of seminars
6. Feedback from Pharm.D students

Cc to: All members of IQAC

[Signature]
PRINCIPAL

S. Swathi

A. Swetha

K. Meda

[Signature]
N. Pragna

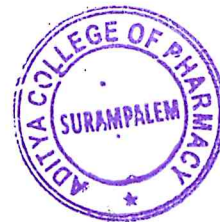
Y. Jhahna

K. Keertvi Sai

Vaidhi

B. Sudheer

PRINCIPAL
Aditya College of Pharmacy
SURAMPALEM- 533 437





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Ref:ACOP/IQAC/2021-22/2 /Minutes

MINUTES OF IQAC

AY 2022-23

4-03-2023

Time: 1:00 P.M

Venue: Principal chamber

The meeting of IQAC was commenced with the welcome note by the Coordinator-IQAC. The Coordinator presented the agenda and requested the Chairman-IQAC to start the meeting with the points of the agenda for discussion and the resolutions made are presented. The Chairman-IQAC welcomed all the members to the meeting

The meeting of IQAC of Aditya College of pharmacy held on 4th March, 2023 with the following agenda :

1. Review on success meet held for NAAC accreditation
2. To obtain quotations for advanced scientific equipment
3. Recruitment of new faculty
4. Preparation of Annual report
5. Conduction of seminar
6. Feedback from Pharm.D students

Resolutions:

1. The chairman discussed about the NAAC success meet. Vice chairman and director of campus along with other principals in Aditya educational institutions have participated in success meet conducted on 1/3/2023. VC expressed his congratulations and thanks to all teaching fraternity, admin and technical staff for their hard, sincere work shown in NAAC accreditation process. More than one year completed with reference to allotment of increments to pharmacy staff, management have finalised the increments based on the experience etc..and the increments were awarded with effect from 2023 February salary.

The chairperson advised that day to day activities need to be carried out as per NAAC requirements and further need to present a document for IQAC approval.

2. As per recommendations of NAAC peer committee, further advanced scientific equipment need to be procured. Based on this comment, management advised the chairperson of the committee to obtain quotations from genuine scientific companies for the required equipment.

Members attended

S. Swathi

A. Swetha

K. Vedavathi



N. Divya

Y. Jashna

B. Sudheer

K. Keerthi Sai



P. Anurag